

University of  
Applied Sciences



**Windesheim**

# **Requirements and Procedure for Windesheim Entrance Examinations**

**2025/2026 Intake**

***N.B. In the event of any perceived or actual ambiguity or discrepancies between the original Dutch version of this document and the English translation presented here, the Dutch text shall prevail.***

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## Introduction

In order to study at Windesheim, you have to fulfil the admission requirements for the programme in question. Various educational entry requirements are applicable. In order to be registered for a higher professional (hbo) study programme starting on 1 September or 1 February, you must satisfy these educational entry requirements by that date. This document Requirements and Procedure for Windesheim Entrance Examinations provides information on how to gain admission if you don't yet fulfil all educational entry requirements.

### 21+ Entrance Examination

If you don't have a diploma granting admission to higher professional education and you are over the age of twenty-one when the programme starts, you can take the 21+ entrance examination, also referred to as colloquium doctum. After having passed a 21+ entrance examination at Windesheim, you will be admissible to Windesheim's Ad and Bachelor's programmes.

### With a HAVO or VWO diploma

With a HAVO or VWO diploma you meet the general educational prerequisite for following an Ad or Bachelor's degree programme in higher professional education. For many programmes, you need to satisfy both the general educational prerequisite and certain specific educational entry requirements regarding your prior education. A specific entry requirement of this type means that your HAVO or VWO diploma must relate to a specific profile or subject to provide direct admissibility. If you do not meet this/these specific educational entry requirement(s), it means there is a deficiency. You can eliminate this deficiency by passing the relevant deficiency test.

### Diploma obtained abroad

If you hold a diploma obtained abroad that is equivalent to a HAVO, VWO or MBO diploma, you are eligible for admission to our Ad and Bachelor's degree programmes. However, you must demonstrate your adequate proficiency in the language in which the programme is taught. If you do not have a certificate to prove this, you can also sit the Windesheim language examination for a Dutch-language programme. Apart from the language requirement, specific educational entry requirements may apply, as is also the case for candidates holding a HAVO and/or VWO diploma.

Information about the various types of entrance examination is provided in this document.

For a number of degree programmes, special admission requirements apply in addition to the educational entry requirements, such as a sports test. This type of additional requirements apply to everyone who wants to start in the relevant degree programme. This document does not contain information about these special admission requirements. Please check our website under the programme of your choice for this information.

**NB:** The form, content, data and other details of the entrance examinations are subject to change. This is why you should always check whether you have the latest version of the Requirements and Procedure for Windesheim Entrance Examinations. The latest version is available from the Windesheim website [www.windesheim.nl](http://www.windesheim.nl).

## 1. Key contact details

We hope this document 'Requirements and Procedure for Windesheim Entrance Examinations' will give you sufficient information. However, if you've got a question that isn't answered here, please contact:

### Student Administration

Phone: 088-4699120  
Email: [studentenadministratie@windesheim.nl](mailto:studentenadministratie@windesheim.nl)  
Help desk: H0.35 (Windesheim, Zwolle Campus)  
Information on: how to apply for your programme in Studielink, your registration status, admissibility options based on diplomas

### Study Support Centre (SSC)

Phone: 088-4699100  
Email: [ssc-zwolle@windesheim.nl](mailto:ssc-zwolle@windesheim.nl)  
Help desk: H0.40 (Windesheim, Zwolle Campus)  
Information on: Entrance examinations in general

### Admissions Board

Email: [toelatingscommissie@windesheim.nl](mailto:toelatingscommissie@windesheim.nl)  
Phone: can be reached by phone through the SSC (see above)  
Information on: registration for and withdrawal from entrance examinations; entrance examination processing ; contact with the Admissions Board.

## 2. 21+ Entrance Examination

Are you not in possession of an MBO4, HAVO or VWO diploma or a comparable diploma obtained abroad, and are you 21 years of age or older at the start of the programme? In that case, you can be exempted from the educational entry requirement by passing Windesheim's 21+ entrance examination.

### 2.1 Content

Windesheim's 21+ entrance examination consists of: capacity test, Dutch-language skills and English-language skills

The purpose of the capacity test is to assess whether your capacity for learning and general skills are sufficient for a higher professional education programme. The test is taken on a computer. Your abstract reasoning capacity, numeracy skills and verbal reasoning capacity must be at least of a (low) average hbo starting level. Your Dutch-language skills (spelling, grammar, punctuation) are tested by means of words and sentences that you have to assess as right or wrong. You must achieve a score of at least average hbo starting level. The English-language skills test assesses your English reading and listening comprehension, vocabulary and command of grammar. The test is taken on a computer. This test establishes the level of your English-language proficiency; for Dutch-language programmes the lower limit is B1 and for English-language programmes C1.

Is Dutch not your native language and do you have a better command of English than of Dutch? Then it is possible for you to take the capacity test (partly) in English. For admission to an English-language programme, you can take the whole test in English; for admission to a Dutch-language programme, you are required to take a Dutch-language skills test. If you want to take some or all of the test in English, please say so on your registration form, in the 'Other information' section.

### 2.2 Preparation

The entrance examination assesses your potential and the knowledge and skills you have acquired over the years. Hence, no preparation is needed for this part of the examination, which is also why we cannot advise you on how to prepare.

Prior to participation, please submit a curriculum vitae and motivation letter. This background information helps us to interpret the examination results and to identify any notable issues or inconsistencies. The invitation, which you will receive one week before the examination session, tells you how to submit these documents. This information must be submitted no later than two days before taking the test.

### 2.3 Programme language

The examination is tailored to the language that the programme is taught in (Dutch or English). The results are not necessarily interchangeable. If you have any questions or problems – if you want to switch, for example – please contact the Admissions Board.

### 2.4 Age requirement for 21+

For admission as a 21+ student, the law requires that you are indeed at least twenty-one years old. Windesheim has two programme start dates a year: 1 September (all programmes) and 1 February (some programmes). You can take the 21+ entrance examination when you are twenty, provided you will be twenty-one by the next programme start date.

### **3. Deficiency test for candidates holding a HAVO and/or VWO diploma**

Do you hold an MBO4, HAVO and/or VWO diploma or a comparable diploma obtained abroad, and has Student Administration established a deficiency? You can eliminate this deficiency by passing the relevant deficiency test.

#### **3.1 Preparation**

Deficiency tests are senior general secondary-level tests. You can prepare for these tests in different ways: for instance, by studying the subject matter of upper-level havo for the subject in question, or perhaps a specific course book is recommended or a reader is available. Details are provided in Appendix 1 to this document. The appendix also indicates the aids you can use for each test and how long the test takes.

We assume that applicants will normally prepare independently. However, if you ask, we will try to put you in contact with senior students on the Windesheim teacher training programme for the relevant subject, with a view to obtaining coaching. The earlier you seek assistance, the better. We ask that you contact us no later than 15 June. Please send an email to: [toelatingscommissie@windesheim.nl](mailto:toelatingscommissie@windesheim.nl) and include 'Coaching for def.test' in the subject. We cannot guarantee that there will be someone available to help you prepare. If coaching is available, a fee will be payable.

#### **3.2 Taking the test and oral component**

Deficiency tests are organized on a group basis and take place on fixed dates (see Section 6). Depending on the test and on room availability, tests may be done on paper or on a computer. For some degree programmes, the deficiency test includes an oral component. The oral test is held in the relevant department, once you have passed the written test. If an oral test is in order, you'll be contacted and asked to make an appointment within three weeks. If you are applying late, please note that the oral test has to be taken before the start of the academic year (1 September or 1 February).

#### **4. Language requirement**

Windesheim applies a language requirement for admission based on a diploma issued outside the Netherlands. You must demonstrate that you have sufficient command of the language of the education. You can meet the Dutch language requirement in several ways, namely by submitting the following diplomas/certificates:

- NT2-II diploma
- Certificate CNaVt-EDUP or CNaVt-STRT (max. 2 years old)
- A recognized HAVO or VWO certificate for the Dutch subject

##### **4.1 Testing at Windesheim**

If you are unable to obtain one of the above diplomas or certificates (in time), it is possible to participate in language tests at Windesheim. These tests are similar to the NT2-II tests.

Please note: you will not receive official NT2-II certificates with this assessment. The results are only valid at Windesheim and do not have to be adopted by other colleges or universities. These tests will only be taken at our location in Zwolle at the end of August. There is no retake possible.

Is Dutch the language that was spoken at home during your childhood (mother tongue), but did you obtain your admitting diploma abroad? In that case, too, you must demonstrate that you have sufficient proficiency in the Dutch language, but the admissions committee may choose to administer a different written test.

## 5. Registrations

Applications and registrations go through Studielink. After applying in Studielink, it's important to regularly check the status of your application or registration on Studielink. If you have a problem or you're unsure about anything relating to your admission, please contact our Student Administration Service immediately.

### 5.1 Registering for the 21+ entrance examination

In order to take the 21+ entrance examination in good time, it's important to follow the steps set out below and to monitor progress:

1. Apply for admission to the programme in Studielink:

- Leave the field 'Previous education' blank and click 'Next' (bottom right).
- When asked 'Are you sure', answer 'Yes'
- Enter your chosen programme
- Immediately before completing your application, confirm the statement "I am aware that I have no previous education"

① If your previous education does not qualify you for admission to higher professional education, you should register as having no previous education. If you register non-qualifying previous education, any deficiency may not be flagged up in good time, and that may prevent you taking the 21+ entrance examination in time. If you are unsure whether your previous education qualifies you for admission, contact our Student Administration Service before applying.

2. You will be emailed a link to the 21+ registration site.

① If you don't receive a link within a week of submitting your Studielink application, please contact Student Administration.

3. Register for the 21+ exam **at least two weeks before the exam date**. The registration deadline closes two weeks before the examination date (in August, this is 1 week before the examination date). Please note: on the application form, only the next examination date is open for registration.

4. Pay the exam fee using iDEAL. If you don't pay the fee, you won't be registered for the exam and you won't be able to take it.

5. Confirmations of your registration and payment will be sent by email.

① If you haven't received both confirmations within three days of registering, contact the Admissions Board.

6. One week before the test date, you will receive an invitation by email with all the information about the test-taking procedure.

① If you haven't received an invitation five days before the exam date, contact the Admissions Board.



## 5.2 Registering for a deficiency test

If you have a deficiency, Student Administration will get in touch. You can register for the deficiency examination using their message by following the steps below. NB: contact Student Administration yourself if you believe that you don't meet the specific educational entry requirements and you haven't heard from them within a week of applying via Studielink.

- 1 Use the link to the registration site sent to you by the Student Administration Service.
- 2 Visit the registration site and register **at least one week before the exam date**. Registration closes one week before the exam date.
- 3 Pay the exam fee using iDEAL. If you don't pay the fee, you won't be registered for the exam and you won't be able to take it.
- 4 Confirmations of your registration and payment will be sent by email.

ⓘ If you haven't received both confirmations within three days of registering, contact the Admissions Board.

- 5 One week before the test date, you will receive an invitation by email with all the information about the test-taking procedure.

ⓘ If you haven't received an invitation five days before the exam date, contact the Admissions Board.

## 5.3 Registering for the language test

If you don't meet the Dutch language requirement, you can take our language test. You'll receive information and a registration form from the Student Administration Service:

- 1 Complete the form and submit it. Registration must be received before the 1<sup>st</sup> of July.
- 2 We will confirm your application by email and let you know on what date we expect you for the first part of the language test.

ⓘ Haven't heard anything within a week of sending in the form? Then contact the Admissions Board.

ⓘ Note: The language test is generally administered in August. Are you required to obtain a study visa? If you need to apply for a study visa, you must meet the language requirement by July 1. Participating in this test will therefore be too late to qualify for enrollment in September.

- 3 The admissions board will inform you about the parts of the research you have to participate in and the date on which we expect you. On the day of participation you pay the payment by pin.

## 6 Dates for 2023/2024 intake

Below you will find all relevant dates concerning the entrance examinations for the 2023/2024 academic year intake. **Please note that the following applies to all registration deadlines:**

- The registration must be received on the specified day (i.e. no later than 11:59 p.m.)!
- If you apply in Studielink after 15 August, you won't be able to take any entrance examinations for the September intake; if you apply in Studielink after 15 January, you won't be able to take the 21+ entrance examination for the February intake.

### 21+

Date of 21+ exam	Registration deadline
Tuesday 11 March 2025	Tuesday 25 February 2025
Tuesday 8 April 2025	Tuesday 25 March 2025
Tuesday 13 May 2025	Tuesday 29 April 2025
Tuesday 17 June 2025	Monday 9 June 2025
Monday 25 August 2025	Monday 18 August 2025
Tuesday 18 November 2025*	Tuesday 11 November 2025
Tuesday 20 January 2026*	Tuesday 13 January 2026

\*concerns 21+ aimed at February intake. Participation is possible only if the programme selected actually offers a February start. This is the case for a limited number of programmes.

### Deficiency tests

Test date	Registration deadline	Resit date
Tuesday 18 March 2025	Tuesday 11 March 2025	Tuesday 15 April 2025
Tuesday 15 April 2025	Tuesday 8 April 2025	Tuesday 20 May 2025
Tuesday 20 May 2025	Tuesday 13 May 2025	Tuesday 17 June 2025
Tuesday 24 June 2025	Tuesday 17 June 2025	Tuesday 26 August 2025
Tuesday 26 August 2025	Tuesday 19 August 2025	No resit option for September intake
Tuesday 25 November 2025*	Tuesday 18 November 2025	Tuesday 13 January 2026
Tuesday 13 January 2026*	Monday 6 January 2026	No resit option for February intake

\*concerns tests aimed at February intake. Participation is possible only if the programme selected actually offers a February start. This is the case for a limited number of programmes.

### Language test

The final registration date for language tests for students seeking admission with a foreign diploma is 1 July 2025. The tests are scheduled for 20 August 2025. Please note: if you require a study visa, you must meet the language requirement before 1 July 2025. Therefore, participating in the test on this date will be too late for eligibility for the September intake.

## **7 Practical information**

### **7.1 Times**

The examinations take place on the dates given in Section 6. If a large number of people want to take a particular test, there will be both a morning sitting and an afternoon sitting. It is also possible for an additional examination date to be scheduled. Grouping will then take place in order of registration.

Morning sittings usually start at 9:15 a.m., and afternoon sittings at 1:30 p.m. However, other start times are sometimes necessary for organizational reasons.

A week before the test date, you will receive an invitation by email telling you on which (part of the) day and time we are expecting you.

### **7.2 Venue**

The 21+ admission tests are conducted at our campus location in Zwolle. Depending on the number of applications for programs in Almere, the 21+ admission test may be held at the Windesheim location in Almere. The deficiency tests always take place at our location on the Campus in Zwolle.

### **7.3 Participation and identification**

When you arrive to take an exam, it's important to report to the Study Support Centre reception desk in good time.

At the desk, you'll be asked to identify yourself. The only acceptable forms of identification are a valid passport, ID card or driving licence. If you arrive late or you cannot identify yourself, you won't be able to take the exam.

Candidates are expected to follow instructions given by Study Support Centre staff and to abide by our Examination and Test Rules (see Appendix 3).

### **7.4 Results**

As a rule, your exam results will be sent to you by email within two weeks. If the distribution of results is delayed, we'll let you know. If you haven't heard anything from us within two weeks, please get in touch.

Did you fail the 21+ entrance examination? A few days after you receive your results, we will call you to explain the decision and answer any questions. If you fail a deficiency test, you will be given the opportunity to inspect your test paper. We'll give you the test inspection date when we send your result.

If you do not agree with an assessment, you can lodge an appeal. The letter with the result explains how and within what period you should submit your notice of appeal. If you are considering an appeal against a result, we recommend first asking the Admissions Board for a personal meeting. You can also get information and advice about the procedure for lodging objections from a General Student Counsellor.

### **7.5 Resits**

21+: the 21+ examination (capacity test, English) may be taken no more than once in any period of twelve calendar months. Therefore, if you fail the exam, you cannot take it again for a year; 12 months must have passed.

Deficiency test: you may resit a deficiency test once within an academic year. It is possible to resit a deficiency test in time to gain admission on the date you originally applied for only if you register promptly and take the test at the earliest opportunity (see the table in Section 6).

If you qualify for a resit, one will be arranged for you automatically on the next test date. There are no additional costs for the resit. If you decide not to use the resit opportunity, we would appreciate it if you would let us know in time.

Language testing: testing has two phases. In phase 1 you will do the language test part of the 21+ entrance examination; in phase 2 you will take a deficiency test. This means that you cannot resit the first part within 12 months. You can resit the second part only once within a 12-month period, in accordance with the rules for resits of deficiency tests set out above.

## 7.6 Validity

If you pass, your entrance examination results remain valid for three years. However, specific educational requirements regarding prior education are subject to change. Therefore, passing a particular deficiency test may not be sufficient to qualify you for admission at a later date. We are legally obliged to apply the requirements in force at the time of your application.

## 7.7 Withdrawal

Withdrawal from an examination can only be done by email to:

[toelatingscommissie@windesheim.nl](mailto:toelatingscommissie@windesheim.nl)

If you withdraw at least 24 hours before a scheduled examination, you are entitled to reimbursement of 75 per cent of your fee; if you withdraw later, 50 per cent of the fee is reimbursable. Your reason for withdrawal does not influence your entitlement. Please keep your payment confirmation and withdrawal mail until the repayment has been made.

If you withdraw from an exam but wish to take it later, you need to go through the online registration process again and pay the fee again. You cannot offset any payment made previously against the 'new' exam fee.

## 7.8 Fees

21+ entrance examination		€ 160
Deficiency test		€ 55
Language test	First part	€ 55
	Per next part	€ 35

## **8 Other information**

### **8.1 Master's degree programmes**

For admission to a Master's degree programme, you are normally required to have a Bachelor's degree. However, some of our Master's programmes allow admission on the basis of an entrance examination. Because there is no uniform policy on that possibility, it is best to contact the department in question for advice.

### **8.2 Disabilities**

If you have a disability or other functional limitation, we will take that into account where appropriate and possible. Please provide details on your registration form, in the 'Other information' section. If you have a diagnosed disability that normally entitles you to additional exam time, you will be given an extra half an hour for any deficiency test you take. It isn't possible to give extra time for a capacity test, but when assessing your performance we will take account of any limitation or disability you have told us about.

### **8.3 Data processing**

Admission to a programme of higher professional education depends on you meeting certain requirements defined by law. The Student Administration Service requires details of decisions made on the basis of your test and exam performance, in order to process your admission application. The Admissions Board is therefore allowed to share such details with Student Administration. Where the general part of the 21+ exam is concerned, the details shared consist of merely a statement that you do or do not qualify for exemption from the statutory admission requirement. Where a deficiency test is concerned, your results are shared with Student Administration. The Admissions Board will not share your entrance examination results with any other department within Windesheim.

## Appendix 1: Test information per subject

Subject	Subject-related information	Test duration	Permitted aids
General Economics	A website is available for preparation: <a href="#">Preparation site for the deficiency test of General Economics</a> There you will also be referred to literature that you can study.	2 hours	Calculator (non-graphing)
Finance and Control	A website is available for preparation: <a href="#">Preparation site for the deficiency test of Finance and Control</a> There you will also be referred to literature that you can study.	2 hours	Calculator (non-graphing)
Biology, general	In the Teacher Education in Biology programme students are expected to know all subject matter of upper-level HAVO for biology. Preparation: text books and final exam collections for upper-level havo.	3 hours	BINAS science reference book; Calculator (non-graphing)
German	Written (i.e. text comprehension and writing assignment) and oral examination* of German language skills. Preparation: text books and final exam collections for upper-level havo.	2.5 hours	--
French	Written (i.e. text comprehension) and oral examination* of French language skills. Preparation: text books and final exam collections for upper-level havo.	2.5 hours	--
Physics	Preparation: text books and final exam collections for upper-level havo. Click <a href="#">here</a> for more information about the topics. (For Teacher Education in Physics and in Chemistry, see at Chemistry)	1.5 hours	BINAS science reference book; Calculator (non-graphing)
Dutch	Text comprehension and summarizing. Preparation: text books and final exam collections for upper-level havo.	3 hours	--
Chemistry/ Physics (combined test)	Candidates for the programmes of Teacher Education in Physics and in Chemistry must do a combined test for these two subjects. Text books and final exam collections for upper-level havo can be used to prepare for this test.	3 hours	Binas book; Calculator
Mathematics A	You can prepare for this test by studying a <a href="#">reader</a> .	2 hours	Calculator (non-graphing)
Mathematics B	It is advisable to prepare for this examination by studying: 'Basiskennis en basisvaardigheden' ( <i>Basics and Basic Skills</i> ) Part 1, Chapters 1 to 12, incl. Authors: Kaldewaij and Valstar, ISBN: 978-94-9176-409-7.	2 hours	Pencil, eraser, ruler  (No calculators permitted)

\* The oral language skills tests are administered individually and by appointment. We'll contact you about making an appointment once you've taken the other parts of the exam.

\*\* An individual appointment will be made with you for this combination test. This test does not take place at the regular test times and is carried out at the study department.

## Appendix 2: 21+ exemptions

If you have the qualifications and certificates specified below, you can obtain exemption from specific elements of the 21+ examination. Where a senior general secondary, pre-university or vocational education qualification is concerned, only a legally valid certificate or diploma is acceptable (from the DUO diploma register). **Admission tests of other universities of applied sciences will not be accepted for exemption from (parts of) our entrance examinations.**

Element from 21+	Exemption (only) possible based on:
Dutch language skills	* Senior general secondary or pre-university Dutch * Vocational education (MBO) certificate in Dutch at level 3F * Only for those who have lived in the Netherlands for less than 5 years: NT2-II Diploma, CNaVT-STRT Certificate or CNaVT-EDUP Certificate
English-language Skills	* Senior general secondary or pre-university English * Only for Windesheim TaalNT2 participants (transition year): - OOPT result with both scores at least B1 for Dutch-language programmes - OOPT result with both scores at least C1 for English-language programmes * Cambridge certificate/IELTS/TOEFL: depending on result and language of instruction in the programme chosen.
Numeracy	* Only for Windesheim TaalNT2 participants (transition year): maths test 3F, minimum result 5.5
Abstract, numerical and verbal reasoning	<b>No</b> exemptions are possible for the capacity test.

### Applying for exemptions

Students can apply for exemptions on the registration form for the 21+ entrance examination. The application can be made by uploading the relevant supporting documents in the registration form. Any applications for exemptions made after the registration has been completed will not be considered. Supporting documents are to be submitted as follows:

- For Senior General Secondary (havo) and pre-university (vwo) diplomas: go to DUO's Central Diploma Register: <https://duo.nl/particulier/uittreksel-diplomagegevens-downloaden.jsp>. After logging in with your DigiD, you can download the supporting documents there free of charge. Upload this downloaded document with your registration:
- You also upload any other supporting documents with your registration. Documents must be signed and preferably certified.

The Admissions Board meets once a week (except during holiday periods) and will consider your exemption request at its next meeting. We will let you know by email as soon as possible whether exemption has been granted. If your diploma/certificate results in an exemption, it will be included in your file. If not, we will delete the document after the appeal period has expired.

### Study modules attended at Windesheim

It is possible to attend certain subjects from regular curricula as a student. Programmes use their own entry requirements for these study modules; the statutory entry requirements do not (yet) apply to students enrolling in these programmes. If a student completes all subjects from a propaedeutic phase (60 credits) in this way within two years, he can apply for admission based on the 21+ criteria. The 60-credit programme may have consisted of exemptions for a maximum of 10 credits and all other credits must be demonstrably completed at Windesheim within two academic years. If you are currently

taking or considering certain courses, we recommend that you contact us in good time to find out more about the exact terms and conditions and the method of submitting supporting documents.



## Appendix 3: Examination and Test Rules

### 1. Be on time

Your invitation will tell you where you need to register on arrival. Make sure that you arrive in good time; allow for the possibility of travel delays. If you arrive late, you will not be able to take the exam or test, regardless of the reason for the delay.

### 2. Things to bring

In order to take an exam or test, you must bring:

- valid proof of identity (only acceptable forms of ID: passport, driving licence, ID card).

You are also **advised** to bring:

- applicable to additional tests: permitted aids (see Appendix 1).

### 3. Rules that apply during the test or examination

- \* If you arrive after the test/exam has started, you will not be able to take it;
- \* No verbal or non-verbal interaction with other candidates is permitted;
- \* you are not allowed to consult the work of other participants, nor offer others an opportunity to consult yours;
- \* Face-covering clothing is not permitted;
- \* mobile phones and smartwatches should be switched off and put away;
- \* Coats and bags must be left in a communal area as directed;
- \* Eating and drinking are not permitted in the computer rooms;
- \* At the end of the exam or test, you must submit your work, the original exam/test paper and all used and unused writing paper and the like;
- \* The following applies to the deficiency test: once you have left the exam/test room, you are not allowed to return;
- \* On the computer, you are not allowed to open any screen other than the test screen already opened for you;
- \* capacity test: no materials (including writing tools and paper) may be taken into or out of the computer room; everything you need for the test will be provided;
- \* deficiency test: only writing tools and the permitted aids are allowed on the examination table;
- \* deficiency test: permitted aids may not be exchanged with other participants.

Failure to follow the rules set out above may be interpreted as cheating and may invalidate your candidacy.

## Appendix 4: Legal context

This document has been compiled by reference to various laws and legal provisions that the Windesheim University of Applied Sciences Admissions Board is obliged to abide by, including:

- The Higher Education and Research Act, hereafter WHW
- The Education and Examination Regulations, hereafter the EER. At Windesheim, the EER are made up of an institutional section and a degree programme section. Always consult both when looking for information about your programme. The EER are available at <https://www.windesheim.nl/studeren/studeren-bij-windesheim/rechten-en-plichten/>
- Regulations on Registration and Deregistration
- Executive Board decisions concerning admissions policy

A number of admission-related WHW articles are explained in more detail below.

### Educational prerequisite, Article 7.24 of the WHW

In order to be enrolled on a higher professional (hbo) study programme starting on 1 September or 1 February, you must satisfy the educational prerequisite by that date. That normally implies holding a diploma of senior general secondary education, pre-university education or intermediate vocational education (4).

### No diploma granting admission, Article 7.29 of the WHW

If you don't have a diploma granting admission and you are over the age of twenty-one when the programme starts, you can secure exemption from the educational prerequisite by taking the 21+ entrance examination, also referred to as colloquium doctum (WHW, Article 7.29).

### Specific educational entry requirements, Article 7.25 of the WHW

If you don't meet a specific educational entry requirement, that is termed a 'deficiency'. You can make good a deficiency by passing a deficiency test.

### Supplementary and/or special educational entry requirements (Articles 7.25a to 7.28 of the WHW)

An entrance examination is a legitimate basis for exemption only from the general educational entry requirements and/or from the applicable specific educational entry requirements. Passing the 21+ entrance examination does not exempt you from meeting any other conditions or requirements that apply to your admission, such as the supplementary and special requirements provided for in Articles 7.25a up to and including 7.27 of the WHW.